

**From:** [Committee on Rules 36GL](#)  
**To:** [Clerks: Bernice Mena](#)  
**Cc:** [Speaker Therese M. Terlaje](#)  
**Subject:** Messages and Communications for Doc. No. 36GL-22-2760\*  
**Date:** Monday, October 31, 2022 3:32:53 PM  
**Attachments:** [image.png](#)  
[36GL-22-2760.pdf](#)

Håfa Adai Clerks,

Please see attached M&C Doc. No. 36GL-22-2760 for processing:

36GL-22-2760 Travel Reporting Requirements\*

Guam Community College

Si Yu'os Ma'åse',



### COMMITTEE ON RULES

Vice Speaker Tina Rose Muña Barnes, Chairperson  
36th Guam Legislature  
*I Mina'trentai Sais Na Liheslaturan Guåhan*  
Guam Congress Building | 163 Chalan Santo Papa Hagåtña Guam 96910  
Email: [cor@guamlegislature.org](mailto:cor@guamlegislature.org)

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----- Forwarded message -----

**From:** Speaker Therese M. Terlaje <[speaker@guamlegislature.org](mailto:speaker@guamlegislature.org)>  
**Date:** Mon, Oct 31, 2022 at 3:21 PM  
**Subject:** (REPLACE) Messages and Communications for 36GL-22-2760  
**To:** Legislative Secretary Amanda Shelton <[officeofsenatorshelton@guamlegislature.org](mailto:officeofsenatorshelton@guamlegislature.org)>, Committee on Rules 36GL <[cor@guamlegislature.org](mailto:cor@guamlegislature.org)>

Håfa Adai,

Please see attached M&C Doc. No. 36GL-22-2760\*

36GL-22-2760	Travel Reporting Requirements*	Guam Community College
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Si Yu'os Ma'åse',

### Marie Cruz

Community Relations Liaison

Office of Speaker Therese M. Terlaje  
Committee on Health, Land, Justice and Culture  
*I Mina'trentai Sais na Liheslaturan Guåhan*  
36th Guam Legislature  
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910  
T: (671) 472-3586 F: (671) 989-3590 Email: [senatorterlajeguam@gmail.com](mailto:senatorterlajeguam@gmail.com)  
website: [www.senatorterlaje.com](http://www.senatorterlaje.com)

----- Forwarded message -----

**From:** <[esther.muna@guamcc.edu](mailto:esther.muna@guamcc.edu)>  
**Date:** Mon, Oct 31, 2022 at 3:06 PM  
**Subject:** RE: Travel Reporting Requirements  
**To:** Speaker Therese M. Terlaje <[speaker@guamlegislature.org](mailto:speaker@guamlegislature.org)>  
**Cc:** <[roma.okada@guamcc.edu](mailto:roma.okada@guamcc.edu)>

Opps, sorry. Please find attached.

**From:** [esther.muna@guamcc.edu](mailto:esther.muna@guamcc.edu) <[esther.muna@guamcc.edu](mailto:esther.muna@guamcc.edu)>  
**Sent:** Monday, October 31, 2022 3:05 PM  
**To:** 'Speaker Therese M. Terlaje' <[speaker@guamlegislature.org](mailto:speaker@guamlegislature.org)>  
**Cc:** [roma.okada@guamcc.edu](mailto:roma.okada@guamcc.edu)  
**Subject:** Travel Reporting Requirements

Hafa Adai Office of the Speaker,

Please see the attached reporting requirements from Guam Community College.

Kindly acknowledge receipt of this email.

*Esther Muna*

Private Secretary to the President

Guam Community College

P.O. Box 23069

Barrigada, Guam 96921

Tel: (671) 735-5700

[www.guamcc.edu](http://www.guamcc.edu)



*E-mail administered by Guam Community College*



Speaker Therese M. Terlaje <speaker@guamlegislature.org>

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## RE: Travel Reporting Requirements

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esther.muna@guamcc.edu <esther.muna@guamcc.edu>  
To: "Speaker Therese M. Terlaje" <speaker@guamlegislature.org>  
Cc: roma.okada@guamcc.edu

Mon, Oct 31, 2022 at 3:06 PM

Opps, sorry. Please find attached.

**DOC NO. 36GL-22-2760**  
**OFFICE OF THE SPEAKER**

**Therese M. Terlaje**

**Date: 10/31/2022**

**Time: 3:06 p.m.**

**Received:** *MCruz*

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**From:** esther.muna@guamcc.edu <esther.muna@guamcc.edu>  
**Sent:** Monday, October 31, 2022 3:05 PM  
**To:** 'Speaker Therese M. Terlaje' <speaker@guamlegislature.org>  
**Cc:** roma.okada@guamcc.edu  
**Subject:** Travel Reporting Requirements

**COMMITTEE ON RULES**

**RECEIVED:**

October 31, 2022

3:21 P.M.

*Handwritten signature*

Hafa Adai Office of the Speaker,

Please see the attached reporting requirements from Guam Community College.

*Kindly acknowledge receipt of this email.*

*Esther Muna*

Private Secretary to the President

Guam Community College

P.O. Box 23069

Barrigada, Guam 96921

Tel: (671) 735-5700

[www.guamcc.edu](http://www.guamcc.edu)



*E-mail administered by Guam Community College*

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**2 attachments**



**GCC Travel Reporting - Quarterly (07\_01\_2022 to 09\_30\_2022) - Manual TA.pdf**  
58K



**GCC Travel Reporting - Quarterly (07\_01\_2022 to 09\_30\_2022).pdf**  
124K



Office of the President  
Mary A.Y. Okada, Ed.D.

OCT 31 2022

The Honorable Therese M. Terlaje  
Speaker  
36<sup>th</sup> Guam Legislature  
Guam Congress Building  
163 Chalan Santo Papa  
Hagatna, Guam 96932

**SUBJECT:** Travel Reporting Requirements

Transmitted herein is the reporting requirements for 4<sup>th</sup> Quarter 2022.

Should you have any questions, please contact me at 735-5700.

Senseramente,

Mary A.Y. Okada, Ed.D.  
President

**Guam Community College**  
**Manual Travel Authorizations**  
**Period: July 2022 - September 2022**

<b>Date Received</b>	<b>TA Manual #</b>	<b>Traveler</b>	<b>Destination</b>	<b>Paid By</b>	<b>Travel Dates</b>
6/9/2022	M2200006	Mary A.Y. Okada	Honolulu, Hawaii	Regions 18 and 19 Comprehensive Centers Advisory Board Meeting on July 12-13, 2022	July 11 - 15, 2022

Guam Community College  
Travel Authorization Reporting  
Period: July 2022 - September 2022

Traveler	Fund	Purchase Order	Cost Amount	Travel Purpose	Travel Dates	
Escamilla, Andrew Stephen M.	MDF	P2200971	\$ 5,761.47	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 2) travel to Tyler, Texas from July 5 to 20, 2022	July 5 - 20, 2022	Guam Fire Department Paramedic Apprentices Cohort 2 (Andrew Escamilla, Peter Martinez, John-Jude Pinaula, and Bryan Paul) completed their clinicals and psychomotor exams in Tyler, TX from July 5 to 20, 2022. While in Tyler, the apprentices also participated in ride-alongs to hospitals in the Tyler area to experience first-hand situations they may encounter while responding to emergencies.
Martinez, Peter Simon	MDF	P2200972	\$ 5,613.93	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 2) travel to Tyler, Texas from July 5 to 20, 2022	July 5 - 20, 2022	
Pinaula, John-Jude Santos	MDF	P2200973	\$ 4,580.97	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 2) travel to Tyler, Texas from July 5 to 20, 2022	July 5 - 20, 2022	
Paul, Bryan Craig	MDF	P2200974	\$ 4,580.97	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 2) travel to Tyler, Texas from July 5 to 20, 2022	July 5 - 20, 2022	
Williams, Pilar	NAF	P2200982	\$ 4,933.87	To attend the 39th Annual Jobs for America's Graduates (JAG) National Training Seminar in Las Vegas, Nevada	July 11 - 15, 2022	Pilar Williams attended the 39th Annual Jobs for America's Graduates (JAG) National Training Seminar in Las Vegas, Nevada on July 11 to 15, 2022. The program complements GCC's existing program mission to empower the nation's young people with the skills and support to succeed in education, employment and life.
Apiag II, Darren G.	MDF	P2201140	\$ 6,150.37	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 3) travel to Tyler, Texas from July 20 to August 4, 2022.	July 20 - August 4, 2022	Guam Fire Department Paramedic Apprentices Cohort 3 (Darren Apiag, Jerel-Kent Cruz, Jocelyn Sablan, and Anthony Tajeron) completed their clinicals and psychomotor exams in Tyler, TX from July 20 to August 4, 2022. While in Tyler, the apprentices also participated in ride-alongs to hospitals in the Tyler area to experience first-hand situations they may encounter while responding to emergencies.
Cruz, Jerel-Kent L.	MDF	P2201141	\$ 6,150.37	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 3) travel to Tyler, Texas from July 20 to August 4, 2022.	July 20 - August 4, 2022	
Sablan, Jocelyn A.	MDF	P2201142	\$ 4,969.88	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 3) travel to Tyler, Texas from July 20 to August 4, 2022.	July 20 - August 4, 2022	
Tajeron Jr., Anthony W.	MDF	P2201143	\$ 4,969.88	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 3) travel to Tyler, Texas from July 20 to August 4, 2022.	July 20 - August 4, 2022	
CASAS (Wright, Jay)	WIOA	P2201121	\$ 2,804.19	For Jay Wright to present on the use of CASAS system and National Reporting System requirements from LA to Guam	July 9 - 13, 2022	Jay Wright traveled to Guam and conducted the Chalani 2022 Creating Pathways to Student Success Workshop on July 11 to 12, 2022. The workshop enriched the participants' understanding of CASAS and its resources, and the local assessment policy to comply with federal, local and contractual requirements.
Carbullido, John C.	MDF	P2201232	\$ 5,000.31	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 4) travel to Tyler, Texas from August 9 to 24, 2022.	August 9 - 24, 2022	Guam Fire Department Paramedic Apprentices Cohort 4 (John Carbullido, Angel Llagas, and Ignacio Rosario) completed their clinicals and psychomotor exams in Tyler, TX from August 9 to 24, 2022. While in Tyler, the apprentices also participated in ride-alongs to hospitals in the Tyler area to experience first-hand situations they may encounter while responding to emergencies.
Llagas, Angel B.	MDF	P2201233	\$ 6,180.77	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 4) travel to Tyler, Texas from August 9 to 24, 2022.	August 9 - 24, 2022	
Rosario, Ignacio L.	MDF	P2201234	\$ 6,180.77	To support the Guam Fire Department (GFD) Paramedic Apprentices (Cohort 4) travel to Tyler, Texas from August 9 to 24, 2022.	August 9 - 24, 2022	
Okada, Mary A.Y.	NAF	P2201408	\$ 3,782.67	To attend Federal Meetings in Washington D.C. from September 26 - 28, 2022	September 26 - 28, 2022	Dr. Okada and Project Director Esther Muna attended the Pacific Postsecondary Education Council (PPEC) meetings held in Washington, DC from September 26 to 28, 2022. they met with Federal Officials in support of inter-institutional cooperation among the Pacific Islands public colleges and engaged in collaborative conversations at the national level.
Muna, Esther A.	NAF	P2201418	\$ 3,709.67	To attend Federal Meetings in Washington D.C. from September 26 - 28, 2022	September 26 - 28, 2022	

Note: In accordance with PL 36-54, Chapter XIII Part II Administrative Provisions Section 17